

**TOWN OF CAPE ELIZABETH
PUBLIC WORKS DEPARTMENT**

10 Cooper Drive
Cape Elizabeth, ME 04107



Jay Reynolds
Public Works Director
(207) 799-4151
Fax: (207) 799-4426
jay.reynolds@capeelizabeth.org

**Request for Proposals: Slope/Contour Mower
October 15, 2024**

The Town of Cape Elizabeth Public Works Department is seeking qualified vendor to supply a new, slope/contour mower. Sealed bids shall be submitted to the Town using the enclosed bid form. Bids shall be either hand-delivered to Town Hall, or by US mail in **sealed envelopes marked “Slope/Contour Mower” and addressed to Patrick Fox, Town Manager, 320 Ocean House Road, Cape Elizabeth, ME 04107.** Electronic submission of bids shall not be accepted. **Bids shall be received until Thursday, November 14th, 2024 at 2:00 PM.,** and at said time, bids will be opened and read aloud. All pre-bid correspondence shall be submitted in electronically to Jay Reynolds, Public Works Director, at jay.reynolds@capeelizabeth.org. **Questions regarding this bid/proposal shall be accepted until 5:00 PM, Friday, November 8th, 2024.** The Town of Cape Elizabeth reserves the right to waive any informality in the bids, to accept any bid, and to reject any or all bids, should it be deemed in the best interest of the Town to do so. The Town of Cape Elizabeth further reserves the right to cancel or amend this RFP at any time.

Requirements of this RFP

1. The enclosed bid form shall be fully completed and submitted by the due date.
2. Each bidder shall provide evidence of adherence to the specifications within this RFP.
3. Each bidder shall provide detailed information regarding parts and maintenance: ordering, availability, local or regional maintenance support, et cetera.
4. Each bidder shall provide references of other municipal customers in the state/northeast who have purchased similar equipment.
5. Any items not specifically noted or specified in this RFP, that is required in order to supply the equipment requested, shall be considered incidental. Bidders shall provide lump sum pricing on the bid form.
6. Bidder shall note any deviations from the specifications on the enclosed bid form.
7. Bidders are encouraged, but are not required to, ‘demo’ their equipment to the Public Works Department prior to bidding.
8. Each bidder shall provide a warranty period for the equipment provided on the enclosed bid form.
9. The equipment shall be delivered no later than May 31, 2025.
10. The equipment shall be completely inspected and serviced by the bidder prior to delivery.

Acceptance of Bid

The acceptance of the bids shall be based on the following criteria:

1. Cost.
2. Adherence to the Specifications.
3. Parts Availability/Serviceing.
4. Operational Use/Durability/Effectiveness.

TOWN OF CAPE ELIZABETH PUBLIC WORKS DEPARTMENT

10 Cooper Drive
Cape Elizabeth, ME 04107



Jay Reynolds
Public Works Director
(207) 799-4151
Fax: (207) 799-4426
jay.reynolds@capeelizabeth.org

Specifications

- **GENERAL:** The rotary mower herein after specified shall be the latest current model, built of all new materials and carry all warranties as set forth by the manufacturer and serviced by the bidder. Any parts or accessories, not specified herein, but listed as standard equipment by the manufacturer or required by any regulations, shall be furnished. Any deviations to these specifications shall be listed on the enclosed bid proposal form.
- **YEAR:** 2025, or unused/leftover 2024
- **ENGINE:**
 - Liquid cooled, three-cylinder, diesel powered engine.
 - Horsepower range shall be between 30HP and 40HP.
 - Oil filter, dry air filter element, and electrical systems shall be standard for the unit specified/bid.
 - 35-50 foot-pounds of torque
 - 850-950 cubic centimeters (cc's)
- **SLOPE CAPABILITY:** Ability to mow slopes of 30-degrees.
- **LIGHTS:** Mower shall be equipped with headlights (2), turning signals (2), stop/taillights (2), 4-way flashers and work lights (if available).
- **FUEL CAPACITY:** Shall be the standard size for the machine bid.
- **HYDRAULIC SYSTEM:** Shall have a reservoir adequate to handle system temperature fluctuations, equipped with a low hydraulic oil indicator light.
- **TRANSMISSION:** Shall be standard for the unit specified/bid.
- **WHEELS AND TIRES:**
 - Traction tires to be turf-type.
 - One spare rim and one tire for both front and rear wheels shall be included with machine upon delivery.
 - Dual wheel kit to be included with unit.
- **FRAME:** Roll Over Protection System (ROPS) equipped.
- **CANOPY:** to be included with the unit.
- **BRAKES:** Brakes shall be standard for the unit specified.

TOWN OF CAPE ELIZABETH PUBLIC WORKS DEPARTMENT

10 Cooper Drive
Cape Elizabeth, ME 04107



Jay Reynolds
Public Works Director
(207) 799-4151
Fax: (207) 799-4426
jay.reynolds@capeelizabeth.org

- **STEERING:** Shall be standard for the unit specified/bid.
- **CONTROLS & GAGES:**
 - Slope Gauge, hour meter, glow-plug indicator light, charge indicator light, engine temperature, engine oil pressure gauge (if equipped), and/or warning alarm and Fuel Gauge.
- **IMPLEMENT DRIVE & LIFT:** The mower deck shall be shall be hydraulic powered, shaft driven and equipped with mechanical adjustments.
- **SEAT:** Seat to be an air foam cushioned, suspension seat, equipped with an operator presence starting system, seat belt, armrests and a backrest.
- **CUTTING DECK:** To be a 72-inch wide, side discharge deck.
- **HEIGHT OF CUT:** Adjustable from 1" to 5.5" (min.) in 0.5" (min.) increments.
- **CUTTER DRIVE:** Electric or manual PTO driven clutch.
- **OTHER:** Include a three-point hitch

**TOWN OF CAPE ELIZABETH
PUBLIC WORKS DEPARTMENT**

10 Cooper Drive
Cape Elizabeth, ME 04107



Jay Reynolds
Public Works Director
(207) 799-4151
Fax: (207) 799-4426
jay.reynolds@capeelizabeth.org

- **MANUALS:** Operator, Parts and Service manuals are to be provided with machine at time of delivery in both book and electronic format. Provide information regarding diagnostic support.

- **WARRANTY:** The successful bidder shall provide warranties for the engine, transmission, hydraulics, and/or any other individual/specific components of the mower. The warranty information shall be noted on the enclosed bid form. The warranty shall commence at the time of delivery of machine to the Town of Cape Elizabeth. Any equipment transport needed to facilitate remediation of warranty items shall be the responsibility of the bidder.

- **TRADE-IN:** Not applicable

- **Bid Alternatives/Options:** Provide separate pricing for each of the following:
 - Ballpark Renovator
 - Ballpark Groomer

- **CERTIFICATE OF ORIGIN:** A manufacturer's/owner's certificate of origin shall be provided upon delivery of equipment.

- **DELIVERY and TRAINING:** Delivery date shall be listed on the attached Bid Proposal Form and may be a factor in the award of this bid. Successful bidder shall provide introductory-level training to Town personnel of proper operation and daily maintenance upon delivery of machine.

**TOWN OF CAPE ELIZABETH
PUBLIC WORKS DEPARTMENT**

10 Cooper Drive
Cape Elizabeth, ME 04107



Jay Reynolds
Public Works Director
(207) 799-4151
Fax: (207) 799-4426
jay.reynolds@capeelizabeth.org

SLOPE/CONTOUR MOWER - BID PROPOSAL FORM

The undersigned agrees to provide the mower as specified in the RFP and as bid below

Total Bid Price per Specifications: \$ _____

Bid Alternative Option 1: Renovator: \$ _____

Bid Alternative Option 2: Groomer: \$ _____

Manufacturer Year, Make, and Model: _____

Warranty Information: _____

Delivery Date: _____

Deviations from Specifications: _____

References: _____

Parts Availability/Maintenance Support Info: _____

Signed: _____ Printed Name: _____

Company: _____ Address: _____

E-mail Address: _____ Phone #: _____